



BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 2
P.O. Box 249
Buchanan Dam, Texas 78609-0249

Minutes (Official) – September 19, 2024

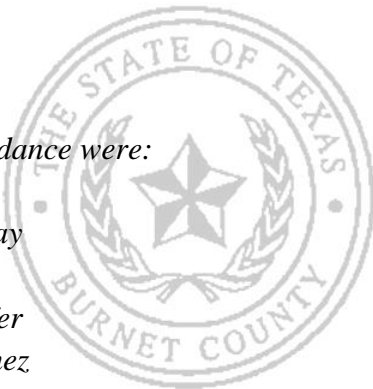
1. (AI)¹ Call meeting to order.

(AD)²At 6:00p.m., September 19, 2024, the Regular Meeting for the Board of Emergency Service Commissioners of Burnet County Emergency Services District No. 2 was called to order by President Sharon Barclay at the Cassie Volunteer Fire Department, 3900 RR 690, Burnet, Texas 78611. Notice of this meeting (Enclosure 1) had been previously posted at the Burnet County Courthouse and the Burnet County website, (Burnet County burnetcountytexas.org) in compliance with the provisions of Chapter 551, Texas Government Code.

2. (AI) Establish a quorum.

(AD) Board member in attendance were:

*Commissioner Sharon Barclay
Commissioner Jodeen Lee
Commissioner William Proffer
Commissioner Felecia Sanchez
Commissioner Robbie Cheatham*



3. (AI) Pledge of Allegiance

(AD) The quorum having been established, the Pledge of Allegiance to the United States was rendered with appropriate honors.

¹ AI – Agenda Item

² AD – Action and/or Discussion by BCESD-2Commissioners

4. (AI) Invocation

(AD) Commissioner Barclay offered the Invocation.

5. (AI) Welcome guests

(AD) Commissioner Barclay welcomed guests to the meeting:

*Chief Derrick Curtis
Assistant Chief Schoenfeld
Mrs. Laura Schneider, CVFD Treasurer
Mrs. Megan Paz, ESD2 Administrative Assistant*

6. (AI) Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on those items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the time is called. There is a 2-minute speaking limit.

(AD) Commissioner Barclay called for any comments regarding non-agenda items. No items were brought forward for discussion.

7. (AI) Accept minutes from the August 15, 2024 Meeting.

(AD) Commissioner Barclay called for any changes that need to be made to the August 15, 2024 Meeting Minutes. With corrections noted, the minutes were accepted as presented.

8. (AI) ESD #2 Treasurer Report

(AD) Commissioner Lee presented the Treasurer's Report for August 2024.

*Balances- Checking: \$ 421,307.30
 Savings: \$ 26,103.07
 Texas Class Reserve Investment: \$ 381,503.14
 Texas Class Sales Tax Investment: \$ 274,924.94
 Total Income: \$ 21,488.32
 Expenses: \$ 2,739.40*

Net Income: \$ 18,748.92

YTD Income \$ 722,741.56

Budget \$ 517,527.67

YTD Expenses \$ 241,430.17

Net Income \$ 481,311.39

Commissioner Barclay called for discussion and/or questions regarding the September 19, 2024 Treasurers Report. With no discussion, the Treasurers Report was accepted as presented. (Enclosure 2)

9. (AI) Discussion and/or action regarding the disbursement of funds

(AD) Commissioner Lee reported that payments of \$200.00 for legal expense, and Ms. Megan Paz for August.

Commissioner Barclay called for discussion and/or questions regarding the disbursement of funds. There was no discussion.

10. (AI) Report from the Cassie Volunteer Fire Department.

A. Report of VFD (Chief Curtis / Asst. Chief Schoenfeld)

- 1. Number of calls**
- 2. Staffing, Structure, Retention, Recruitment – Strategic Plan #3**
- 3. Training – Strategic Plan #4**
- 4. Other department activity or concerns.**

B. Cassie VFD Financial Report (L. Schneider)

C. Discussion and/or action regarding Capital Expense request.

(AD) A1. Chief Curtis gave the report on CVFD activity for the month of August 2024; CFVD responded to a total of 17 calls --- 12 EMS & 5 Fire. Mutual Aid – 9 given, 2 received. There were no overlapping calls. Average response time 10:08. In-District calls – 4:62; M-F – 4:53; Out of District – 10:37. The average personnel per call for August was 4.8. (Enclosure 3)

A2. Chief Curtis stated that they have received 2 applications for volunteers.

A3. Chief Curtis reported that the CVFD Rapid Intervention Team Training with other neighboring departments will take place September 28, 2024.

A4. Chief Curtis reported that as a part of community involvement, a request has been made for Cassie VFD to cover for parents in the concession stand on September 27th, so that parents may escort their senior on the field.

Chief Curtis also reported that the Tactical Engine is finished, and they will be flying out to pick it up October 3, 2024.

Commissioner Barclay asked for an update on the status of Hoover Valley. Chief Curtis stated that currently there is not a response team and CVFD has been responding only to major Mutual Aid calls. There was also discussion about the possibility of considering alternatives for providing coverage in that area.

Commissioner Barclay asked if there was any further discussion or questions for Chief Curtis. Nothing was brought forth at this time.

B. Mrs. Laura Schneider provided the CVFD Treasurers Report for August 2024. There was a balance of \$52,093.11 in checking. Expenses \$23,696.06. YTD Expenses \$379,152.30. Net Income YTD \$39,479.16

Mrs. Laura Schneider provided the CVFD Account Report for August 2024. There was a balance of \$126,932.94 in checking. Income \$3,415.00 - three donations received in the amount of \$200, \$25, & \$ 150; Also included was the insurance Grant #24-001 for \$3,040.00). Expenses for August were \$0. (Enclosure 4)

C. Chief Curtis requested for approval and funding of Capital Expenditures for a 75" Smart Board in the amount of \$6,628.00.

Commissioner Barclay for any discussion regarding the purchase of the 75" Smart Board. No further discussion was offered at this time.

Commissioner Barclay asked for the motion to approve the purchase of a 75" Smart Board in the amount of \$6,628.00. Commissioner Proffer made the motion to approve the purchase of the 75" Smart Board in the amount of \$6,628.00. Commissioner Lee seconded the motion; the motion passed unanimously. (Enclosure 5)

11. (AI) Administrative update of the Sales Tax Program for ESD No. 2. Including update on reports from HdL-Strategic Plan # 5 Goal 6.

(AD) Commissioner Proffer gave the Sales Tax Update for September 2024. September's income was \$8050 which reflected a YoY decrease of -4.8 %. There was a brief discussion on entities that submit Sales Tax. Total FY'23-24 income was \$104,563.00 (Enclosure 6)

**12. (AI) Joint Task Force Report – Strategic Plan #5 Goal 1.
(Barclay/Proffer/Curtis/Schoenfeld)**

(AD) Commissioner Barclay reported that the JTF had met to work on components of the Strategic Plan. The items that were being worked on were: Facility and Community Involvement.

Chief Curtis stated that he talked to Marble Falls Fire regarding their plans for new facilities. He also noted that the new Truck Push In will be November 16 at 11am.

Commissioner Barclay asked if there were any further discussion, none was offered.

**13. (AI) Receive the Service Provider Contract for FY2024-25 to Cassie VFD
(Barclay/Schoenfeld)**

(AD) Commissioner Barclay received the Service Provider contact for FY2024-25 from Chief Curtis.

14. (AI) Discussion and/or to set quarterly disbursement amounts to Cassie VFD for FY '24-25. (Barclay)

(AD) Commissioner Barclay noted that the contract gives the Board leniency on setting Quarterly disbursements. There had been previous conversation related to increasing the first Quarterly disbursement as CVFD has increased Operational needs during this quarter.

Commissioner Barclay asked if there was any further discussion; none at this time.

Commissioner Barclay asked for a motion to approve the Quarterly Disbursement for Cassie VFD for '24-25. Commissioner Lee made the motion to approve the Quarterly Disbursement for Cassie VFD for FY '24-25 with the October being 1 - 1/2 quarter distribution,; January

and April being a 1 quarter distribution, and June being 1/2 quarter distribution. Commissioner Cheatham seconded the motion; the motion passed unanimously.

15. Receive Letter of Engagement from Oliver, Rainey, and Wojtek for annual audits (Barclay)

(AD) Commissioner Barclay noted that the letter has been received, signed.

16. (AI) Discussion and/or action regarding contract with Megan Paz for FY'24-25 Administrative Assistant. (Barclay)

(AD) Commissioner Barclay noted that Mrs. Paz's contract will end September 30, 2024. Previously, she was authorized for 20 hours at \$25.00 per hour.

Commissioner Barclay called for any discussion or questions.

Commissioner Barclay called for a motion to contract Megan Paz, as Administrative Assistant at \$25.00 per hour not to exceed 20 hours for the FY '24-25 term.

Commissioner Lee made the motion to contract Megan Paz as Administrative Assistant at \$25.00 per hour not to exceed 20 hours per month for the FY '24-25 term. Commissioner Proffer made the 2nd motion; the motion passed unanimously.

17. (AI) Compliance with issuing Texas Ethics Commission Form 1295.

(AD) Commissioner Barclay stated that Mrs. Paz's February contract, CVFD, and ORW 1295's were completed.

18. (AI) Discussion and/or action regarding Strategic Plan implementation (Barclay)

(AD) Commissioner Barclay asked for an update on the research for Grants; Strategic Plan 1,2 & 5. Chief Curtis noted that Texas Forrest Service did not give any grants in the current period. LCRA does give grants out in July and January. USDA has some building grants but is unsure of those details currently.

Commissioner Barclay noted that she attended the Commissioners Court the last two meetings. She will not be available for the 10/8 meeting. She said that there was discussion on the rock crushing plant moving into Burnet might indirectly affect us.

Commissioner Barclay noted that she did submit all her certifications to SAFE-D for Certified ESD Commissioner. Commissioner Lee might be eligible also.

19. (AI) Discussion and/or action to elect BCESD No. 2 Officers for FY'24-25. (Barclay)

(AD) Commissioner Barclay noted that according to HS 775, we are supposed to elect officers annually. Commissioner Barclay noted that she spoke to everyone and at this time, no one wants to make a change.

Commissioner Barclay asked for motion to elect officers.

Commissioner Lee made the motion to have Sharon Barclay as President, William Proffer as Vice President; Jodeen Lee as Treasurer; Felecia Sanchez as Assistant Treasurer and Robbie Cheatham as Secretary. Commissioner Proffer made the 2nd motion; the motion passed unanimously.

20. (AI) Discussion and/or action to change the October 17, 2024 Meeting to October 24, 2024 (Barclay)

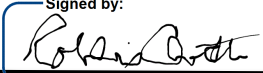
(AD) Commissioner Barclay noted that Megan will not be available for the October 17th meeting. Discussion to change the meeting to a different date was had. No other date works for everyone collectively. All commissioners agreed to keep October 17, 2024.

21. (AI) Calendar of events for October 17, 2024 Meeting

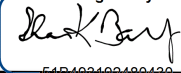
- A. Standing Agenda Items.**
- B. Strategic Plan updates**
- C. Review of the Policies for Burnet County ESD 2**
 - A. Operational Reserves (Lee)**
 - B. Investment (Lee)**
 - C. Records Management (Barclay)**
 - D. Exception to a Quorum (Cheatham)**
 - E. Goods in Transit (Barclay)**
 - F. Review Insurance coverage provided by VFIS-Liability and Texas Mutual – Workers Comp.**

20. (AI) Adjourn

(AD) With no additional business, the Burnet County Emergency Services District No 2, September 19, 2024, Meeting was adjourned at 6:50 p.m.

Signed by:

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Robbie Cheatham
Secretary
Emergency Services District No. 2
Burnet County
September 19, 2024

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Sharon K. Barclay
President
Emergency Services District No. 2
Burnet County
September 19, 2024

Enclosure 1



POSTED **Vicinta Stafford**
Burnet County Clerk
By Christy Simpson at 10:02 am, Sep 12, 2024

BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

NOTICE OF REGULAR MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a Regular Meeting of the Board of Emergency Services Commissioners of Burnet County Emergency Services District No. 2, to be held on Thursday, September 19, 2024, at 6:00 p.m. at the Cassie VFD Station located at 3900 RR 690, Burnet, Texas, 78611. This agenda is posted in the Burnet County Courthouse and on the [Burnet County \(burnetcountytxas.org\)](http://burnetcountytxas.org) website.

The following agenda items will be discussed, considered and action taken as appropriate:

AGENDA

1. Call meeting to order. (Barclay)
2. Establish a quorum. (Barclay)
3. Pledge of Allegiance. (Barclay)
4. Invocation. (Barclay)
5. Welcome guests. (Barclay)
6. Comments from the Board and Public not scheduled on the agenda may be made. However, no action can be taken on these items and the Board will not debate the comments at this meeting. Comments regarding specific agenda items should occur when the item is called. There is a 2-minute speaking limit.
7. Accept minutes from the August 15, 2024 Meeting. (Barclay)
8. ESD No. 2 Treasurer Report. (Lee)
9. Discussion and/or action regarding the disbursement of funds. (Lee)



BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

10. Report from the Cassie Volunteer Fire Department.
 - A. Report of VFD (Chief Curtis/Asst. Chief Schoenfeld)
 1. Number of calls.
 2. Staffing, Structure, Retention, Recruitment-Strategic Plan #3
 3. Training-Strategic Plan #4
 4. Community Involvement – Strategic Plan #7
 5. Other department activity or concerns.
 - B. Cassie VFD Financial Report (L. Schneider)
 - C. Discussion and/or action regarding Capital Expense request. (Curtis)
11. Administrative update of the Sales Tax Program for ESD No. 2 including update on reports from HdL- Strategic Plan #5 Goal 6 (Proffer)
12. Joint Task Force Report – Strategic Plan #5 Goal 1. (Barclay/Proffer/Curtis/Schoenfeld)
13. Receive the Service Provider Contract for FY2024-25 from Cassie VFD. (Schoenfeld)
14. Discussion and/or action to set quarterly disbursement amounts to Cassie VFD for FY'24-25. (Barclay)
15. Receive Letter of Engagement from ORW for annual audits. (Barclay)
16. Discussion and/or action regarding contract with Megan Paz for FY'24-25 Administrative Assistant. (Barclay)
17. Compliance with issuing Texas Ethics Commission Form 1295. (Barclay)
18. Discussion and/or action regarding Strategic Plan implementation. (Barclay)
19. Discussion and/or action to elect BCESD No. 2 Officers for FY'24-25. (Barclay)
20. Discussion and/or action to change the October 17, 2024 Meeting to October 24, 2024 (Barclay)
21. Calendar of event for October 17, 2024 Meeting
 - A. Standing Agenda Items.
 - B. Strategic Plan updates



BURNET COUNTY EMERGENCY SERVICES DISTRICT No. 2
P.O. BOX 249
BUCHANAN DAM, TEXAS 78609-0249

C. Review of the Policies for Burnet County ESD 2

- A. Operational Reserves (Lee)
- B. Investment (Lee)
- C. Records Management (Barclay)
- D. Exception to a Quorum (Cheatham)
- E. Goods in Transit (Barclay)
- F. Review Insurance coverage provided by VFIS-Liability and Texas Mutual-Workers Comp

22. Next meeting, at 6:00 p.m. on Thursday, October 17, 2024 at the Cassie Volunteer Fire Department.

23. Adjourn

Sharon K. Barclay
President
Burnet County Emergency Service District No. 2
Burnet County, Texas

9:39 AM
 09/16/24
 Cash Basis

Burnet County Emergency Services District #2
Balance Sheet
 As of August 31, 2024

	Aug 31, 24
ASSETS	
Current Assets	
Checking/Savings	
First State Bank of Burnet	421,307.30
FSB of Burnet-Sales Tax	26,103.07
Texas Class Invest - Reserve	381,503.14
Texas Class Invest - Sales Tax	274,924.94
Total Checking/Savings	1,103,838.45
Total Current Assets	1,103,838.45
TOTAL ASSETS	1,103,838.45
LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	622,527.06
Net Income	481,311.39
Total Equity	1,103,838.45
TOTAL LIABILITIES & EQUITY	1,103,838.45

9:42 AM

**Burnet County Emergency Services District #2
Profit & Loss Detail**

09/16/24

August 2024

Cash Basis

Type	Date	Num	Name	Memo	Paid Amount
Income					
Government Contracts					
Local Government Contracts					
Deposit	08/05/2024	auto	Burnet County Appraisal Dist.	7/16 - 7/31/24	1,954.76
Deposit	08/20/2024	auto	Burnet County Appraisal Dist.	8/1 - 8/15/24	354.76
Total Local Government Contracts					2,309.52
Sales Tax Revenue					
Deposit	08/09/2024		Texas Comptroller	sales tax ending 8/6/24	16,097.19
Total Sales Tax Revenue					16,097.19
Total Government Contracts					18,406.71
Interest Earned					
Deposit	08/31/2024			Interest	5.88
Deposit	08/31/2024			Interest	89.72
Total Interest Earned					95.60
Investments					
Interest-Investments					
Deposit	08/31/2024			Interest	1,750.77
Deposit	08/31/2024			Interest	1,235.24
Total Interest-Investments					2,986.01
Total Investments					2,986.01
Total Income					21,488.32
Expense					
Contract Services					
Contract Labor					
Check	08/15/2024	1548	Megan Paz	July '24	500.00
Total Contract Labor					500.00
Legal Fees					
Check	08/15/2024	1549	Burns Anderson Jury Brenner, LLP	legal fees	325.00
Total Legal Fees					325.00
Outside Contract Services					
Burnet Co. Appraisal Dist.					
Tax Collection Legal Fees					
Deposit	08/05/2024	auto	Burnet County Appraisal Dist.	7/16 - 7/31/24	164.93
Deposit	08/20/2024		Burnet County Appraisal Dist.	8/1 - 8/15/24	22.62
Total Tax Collection Legal Fees					187.55
Burnet Co. Appraisal Dist. - Other					
Check	08/15/2024	1547	Burnet County Appraisal Dist.		1,650.00
Total Burnet Co. Appraisal Dist. - Other					1,650.00
Total Burnet Co. Appraisal Dist.					1,837.55
Total Outside Contract Services					1,837.55
Total Contract Services					2,662.55

9:42 AM

Burnet County Emergency Services District #2

09/16/24

Profit & Loss Detail

Cash Basis

August 2024

Type	Date	Num	Name	Memo	Paid Amount
Other Types of Expenses					
computer expense					
Check	08/15/2024	1548	Megan Paz	external hard drive	76.85
Total computer expense					76.85
Total Other Types of Expenses					76.85
Total Expense					2,739.40
Net Income					18,748.92

9:45 AM
09/16/24
Cash Basis

Burnet County Emergency Services District #2
Profit & Loss Budget vs. Actual
October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget
Income			
Government Contracts			
Local Government Contracts	434,141.37	405,437.67	28,703.70
Sales Tax Revenue	96,512.39	100,000.00	-3,487.61
Total Government Contracts	530,653.76	505,437.67	25,216.09
Interest Earned	696.05	90.00	606.05
Investments			
Interest-Investments	28,641.75	12,000.00	16,641.75
Total Investments	28,641.75	12,000.00	16,641.75
Uncategorized Income	162,750.00		
Total Income	722,741.56	517,527.67	205,213.89
Expense			
Capital Reserve	-30,301.38	234,475.19	-264,776.57
Contract Services			
Accounting Fees	8,500.00	9,500.00	-1,000.00
Cassie Volunteer Fire Dept	236,334.25	236,764.00	-429.75
Contract Labor	2,450.00	4,500.00	-2,050.00
CVFD-Capital Expenditures	6,424.71	6,000.00	424.71
HdL Companies	2,511.00		
Insurance-Liability & D.O.	1,409.00	2,595.00	-1,186.00
Insurance-Workers Compensation	242.21	454.25	-212.04
Legal Fees	1,300.00	5,000.00	-3,700.00
Outside Contract Services			
Burnet Co. Appraisal Dist.			
Tax Collection Legal Fees	437.82		
Burnet Co. Appraisal Dist. - Other	6,600.03	6,020.23	579.80
Total Burnet Co. Appraisal Dist.	7,037.85	6,020.23	1,017.62
Total Outside Contract Services	7,037.85	6,020.23	1,017.62
Total Contract Services	266,209.02	270,833.48	-4,624.46
Operations			
Newspaper Advertisement	52.00	100.00	-48.00
Postage, Mail Service	154.00	244.00	-90.00
Total Operations	206.00	344.00	-138.00
Other Types of Expenses			
computer expense	76.85	1,000.00	-923.15
Memberships and Dues	275.00	275.00	0.00
Total Other Types of Expenses	351.85	1,275.00	-923.15
Sales Tax Expenditures-Cap Exp	0.00	5,000.00	-5,000.00
Travel and Meetings			
Conference, Convention, Meeting	3,839.03	5,000.00	-1,160.97
Travel	1,125.65	600.00	525.65
Total Travel and Meetings	4,964.68	5,600.00	-635.32
Total Expense	241,430.17	517,527.67	-276,097.50
Net Income	481,311.39	0.00	481,311.39

Cassie VFD/ Burnet ESD 2

Burnet, TX

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Incident Statistics

Zone(s): All Zones | Start Date: 08/01/2024 | End Date: 08/31/2024

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		12	
FIRE		5	
TOTAL		17	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
C-60	0	0	5
TOTAL	0	0	5
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		9	
Aid Received		2	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
0		0	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:09:11	0:17:13	
AVERAGE FOR ALL CALLS			0:10:22
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:00:08	0:02:02	
AVERAGE FOR ALL CALLS			0:00:31
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		55:10	

Cassie VFD/ Burnet ESD 2

Burnet, TX

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Incident Statistics

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 08/31/2024

INCIDENT COUNT			
INCIDENT TYPE		# INCIDENTS	
EMS		79	
FIRE		38	
TOTAL		117	
TOTAL TRANSPORTS (N2 and N3)			
APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS
4490	0	0	4
C-60	0	0	31
TOTAL	0	0	35
PRE-INCIDENT VALUE		LOSSES	
\$0.00		\$0.00	
CO CHECKS			
TOTAL			
MUTUAL AID			
Aid Type		Total	
Aid Given		37	
Aid Received		6	
OVERLAPPING CALLS			
# OVERLAPPING		% OVERLAPPING	
2		1.71	
LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:08:36	0:15:56	
AVERAGE FOR ALL CALLS		0:10:08	
LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)			
Station	EMS	FIRE	
Cassie VFD-Elms Station	0:01:36	0:04:21	
AVERAGE FOR ALL CALLS		0:02:10	
AGENCY		AVERAGE TIME ON SCENE (MM:SS)	
Cassie VFD/ Burnet ESD 2		65:57	

Cassie VFD/ Burnet ESD 2

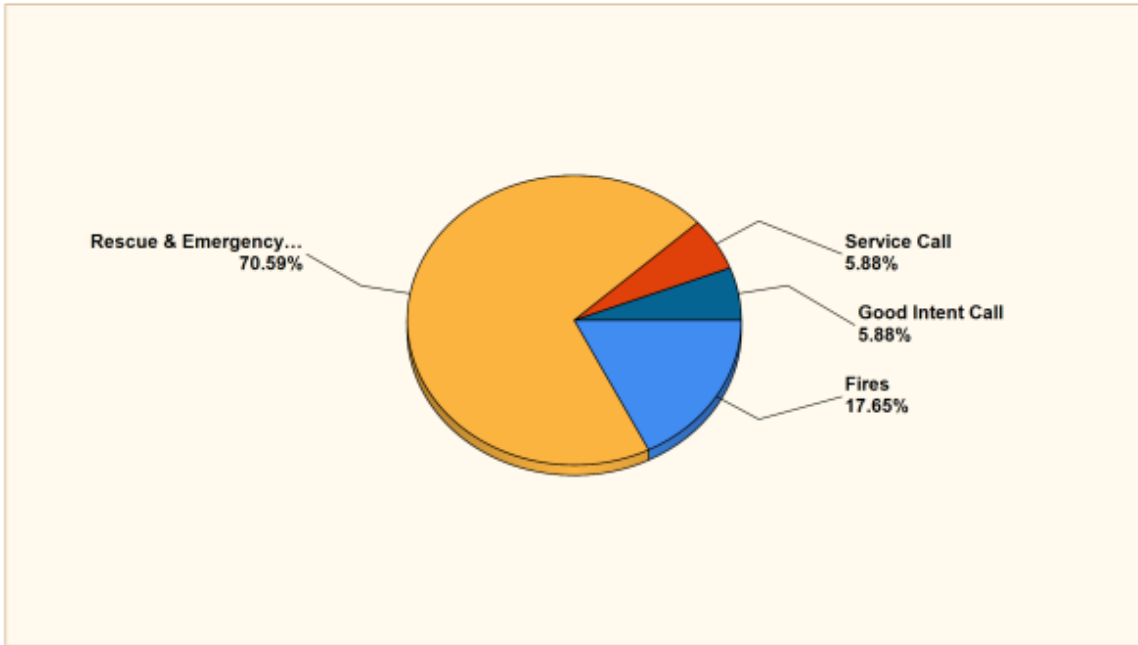
Burnet, TX

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 08/01/2024 | End Date: 08/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	17.65%
Rescue & Emergency Medical Service	12	70.59%
Service Call	1	5.88%
Good Intent Call	1	5.88%
TOTAL	17	100%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
142 - Brush or brush-and-grass mixture fire	2	11.76%
143 - Grass fire	1	5.88%
311 - Medical assist, assist EMS crew	2	11.76%
321 - EMS call, excluding vehicle accident with injury	6	35.29%
322 - Motor vehicle accident with injuries	1	5.88%
324 - Motor vehicle accident with no injuries.	1	5.88%
342 - Search for person in water	1	5.88%
356 - High-angle rescue	1	5.88%
553 - Public service	1	5.88%
651 - Smoke scare, odor of smoke	1	5.88%
TOTAL INCIDENTS:	17	100%

Cassie VFD/ Burnet ESD 2

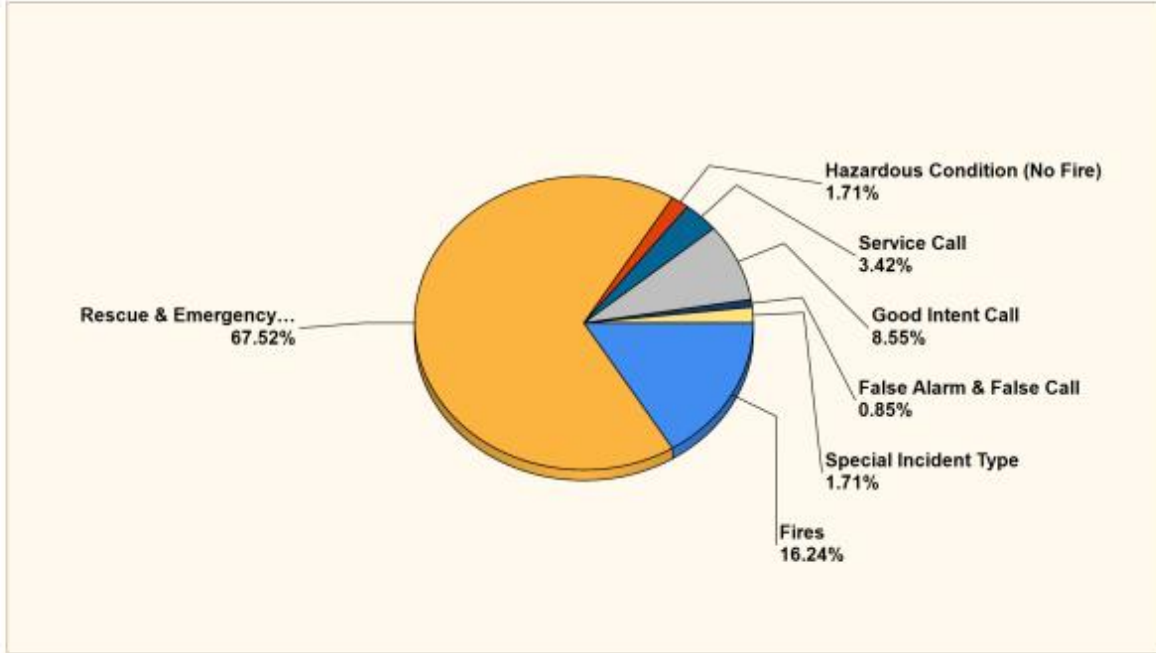
Burnet, TX

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 08/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	19	16.24%
Rescue & Emergency Medical Service	79	67.52%
Hazardous Condition (No Fire)	2	1.71%
Service Call	4	3.42%
Good Intent Call	10	8.55%
False Alarm & False Call	1	0.85%
Special Incident Type	2	1.71%
TOTAL	117	100%

Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	3	2.56%
122 - Fire in motor home, camper, recreational vehicle	3	2.56%
123 - Fire in portable building, fixed location	1	0.85%
132 - Road freight or transport vehicle fire	1	0.85%
141 - Forest, woods or wildland fire	2	1.71%
142 - Brush or brush-and-grass mixture fire	3	2.56%
143 - Grass fire	5	4.27%
151 - Outside rubbish, trash or waste fire	1	0.85%
300 - Rescue, EMS incident, other	1	0.85%
311 - Medical assist, assist EMS crew	16	13.68%
320 - Emergency medical service, other	1	0.85%
321 - EMS call, excluding vehicle accident with injury	47	40.17%
322 - Motor vehicle accident with injuries	2	1.71%
324 - Motor vehicle accident with no injuries.	5	4.27%
341 - Search for person on land	1	0.85%
342 - Search for person in water	4	3.42%
356 - High-angle rescue	1	0.85%
365 - Watercraft rescue	1	0.85%
444 - Power line down	2	1.71%
551 - Assist police or other governmental agency	1	0.85%
553 - Public service	2	1.71%
561 - Unauthorized burning	1	0.85%
611 - Dispatched & cancelled en route	6	5.13%
631 - Authorized controlled burning	3	2.56%
651 - Smoke scare, odor of smoke	1	0.85%
745 - Alarm system activation, no fire - unintentional	1	0.85%
900 - Special type of incident, other	1	0.85%
911 - Citizen complaint	1	0.85%
TOTAL INCIDENTS:	117	100%

Cassie VFD/ Burnet ESD 2

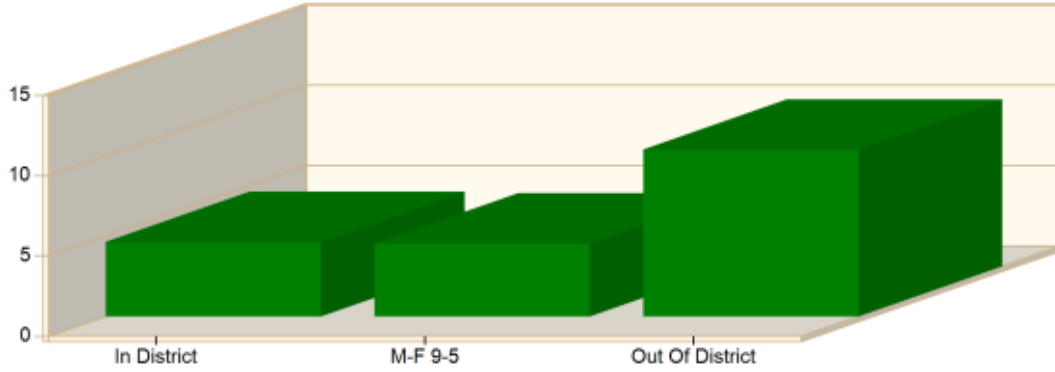
Burnet, TX

This report was generated on 9/12/2024 1:21:18 PM



Incident Average Response Time per Shift for Date Range

Start Date: 08/01/2024 | End Date: 08/31/2024



SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	4.62	5
M-F 9-5	4.53	3
Out Of District	10.37	9
Total Number of Calls:		17

Incident Average Response Time per Shift for Date Range

Start Date: 01/01/2024 | End Date: 08/31/2024

SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrived)	CALLS
In District	6.23	56
M-F 9-5	4.42	20
Out Of District	13.85	35
Total Number of Calls:		111

Cassie VFD/ Burnet ESD 2

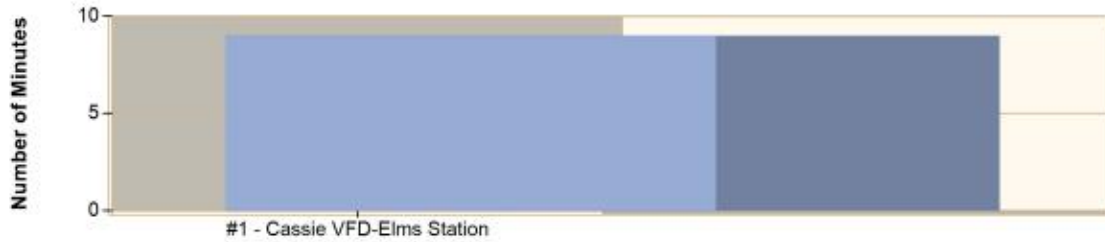
Burnet, TX

This report was generated on 9/12/2024 1:21:51 PM



Average Response Time per Station for Date Range

Start Date: 08/01/2024 | End Date: 08/31/2024



STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	8:59

Average Response Time per Station for Date Range

Start Date: 01/01/2024 | End Date: 08/31/2024

STATION	AVERAGE RESPONSE MM:SS (Dispatch to Arrived)
#1 - Cassie VFD-Elms Station	8:48

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09/08/24
Cash Basis

Cassie Volunteer Fire Department
Balance Sheet
As of August 31, 2024

	Aug 31, 24
ASSETS	
Current Assets	
Checking/Savings	
1010 · CASSIE VFD-ESD2	52,093.11
Total Checking/Savings	52,093.11
Total Current Assets	52,093.11
Fixed Assets	
1410 · Land	13,820.69
1420 · Furniture & Fixtures	10,438.09
1430 · Vehicles & Equipment	1,198,347.79
1440 · EMS Equipment	8,464.56
1450 · Communication Equipment	103,956.55
1460 · Buildings	120,053.61
1510 · Accumulated Depreciation	-1,174,957.72
Total Fixed Assets	280,123.57
Other Assets	
1090 · Transfers (In/Out)	70,000.00
1100 · Grant Receivable	665.00
Total Other Assets	70,665.00
TOTAL ASSETS	402,881.68
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2010 · Employer & Emp. Payroll Tax	1,259.18
Total Other Current Liabilities	1,259.18
Total Current Liabilities	1,259.18
Total Liabilities	1,259.18
Equity	
3010 · Unrestricted Net Assets-Ret.Ern	362,143.34
Net Income	39,479.16
Total Equity	401,622.50
TOTAL LIABILITIES & EQUITY	402,881.68

4:11 PM
 09/08/24
 Cash Basis

**Cassie Volunteer Fire Department
 Profit & Loss Detail
 August 2024**

Date	Name	Memo	Class	Paid Amount
Income				
Expense				
5000 · ADMINISTRATIVE				
5025 · Office Supplies				
08/13/2024	Chase Card Servi...	Apple-cloud storage for reports-no receipt	ESD	0.99
08/13/2024	Chase Card Servi...	Amzn-50 pack out of service tags to be used for items out of ...	ESD	15.86
Total 5025 · Office Supplies				16.85
5035 · Shipping/Postage/PO Box Rental				
08/06/2024	USPS	P.O. Box 184 rental for period 8-31-2024--8-31-2025	ESD	72.00
08/13/2024	Chase Card Servi...	USPS-1-roll of 100 stamps used when mailing bills, letters, etc.	ESD	68.00
Total 5035 · Shipping/Postage/PO Box Rental				140.00
5040 · Subscrptn/Dues/Membrshp/RecMgmt				
08/13/2024	Chase Card Servi...	YMCA-August 2024 membership for D.Dupont-couple	ESD	58.00
08/13/2024	Chase Card Servi...	YMCA-August 2024 membership for D.Lee-senior couple	ESD	40.00
08/13/2024	Chase Card Servi...	YMCA-August 2024 membership for T. Herwig-senior couple	ESD	40.00
08/13/2024	Chase Card Servi...	YMCA-August 2024 membership for C. Kelley-family	ESD	67.00
08/13/2024	Chase Card Servi...	YMCA-August 2024 membership for D. Curtis-family	ESD	67.00
08/13/2024	Chase Card Servi...	YMCA-August 2024 membership for N. Ganci-family	ESD	67.00
08/13/2024	Chase Card Servi...	YMCA-August 2024 membership for G. Sanchez-couple	ESD	58.00
08/13/2024	Chase Card Servi...	YMCA-August 2024 membership for M.Rivera-single	ESD	40.00
Total 5040 · Subscrptn/Dues/Membrshp/RecMgmt				437.00
5045 · Travel Allowance				
08/13/2024	Chase Card Servi...	Austin fastpark-parking of vehicle when flew to Darley to revi...	ESD	38.25
08/13/2024	Chase Card Servi...	Jimmy Johns- 7-12-24-Lunch for D. Curtis, C. Schoenfeld, C...	ESD	46.46
08/13/2024	Chase Card Servi...	Austin Airport-7-12-24 Breakfast for D. Curtis, C. Schoenfeld,...	ESD	31.59
08/13/2024	Chase Card Servi...	Enterprise-rental car fee for trip to Darley to finalize items for ...	ESD	307.73
08/13/2024	Chase Card Servi...	Holiday Stations-gas for rental car used for trip to Darley to fl...	ESD	35.44
08/13/2024	Chase Card Servi...	Cocina-7-14-24-breakfast for D. Curtis, C. Schoenfeld, C. Kel...	ESD	70.48
08/13/2024	Chase Card Servi...	QT-Lunch 7-14-24 for D. Curtis, C. Schoenfeld, C. Kelley for ...	ESD	24.85
Total 5045 · Travel Allowance				554.80
Total 5000 · ADMINISTRATIVE				1,148.65
5200 · PAID POSITION				
5205 · Base Salary				
08/06/2024	Derrick R Curtis	Salary-payroll for period ending 8-9-2024-added .06 cents to ...	FDE	2,423.08
08/06/2024	Derrick R Curtis	added to this check to make up for difference on 7-26-24 pay...	FDE	0.06
08/07/2024	Oliver, Rainey & ...	Client#20027-Inv#184092-payroll and tax processing and filin...	FDE	300.00
08/20/2024	Derrick R Curtis	Salary-payroll for period ending 8-23-2024	FDE	2,423.08
Total 5205 · Base Salary				5,146.22
5215 · CVFD SS & Medicare Tax Match				
08/06/2024	Derrick R Curtis	Employer Social Security & Medicare	FDE	185.37
08/20/2024	Derrick R Curtis	Employer Social Security & Medicare	FDE	185.37
Total 5215 · CVFD SS & Medicare Tax Match				370.74
Total 5200 · PAID POSITION				5,516.96
5300 · BUILDING AND GROUNDS				
5320 · Repairs and Maintenance				
08/07/2024	Legacy Roof Texas	Labor and material to repair, rescrew and insulate ends on m...	ESD	8,487.00
Total 5320 · Repairs and Maintenance				8,487.00
5325 · Furn&YardEquip Repl/Rep/New				
08/13/2024	Chase Card Servi...	Amzn-one large rolling laundry hamper to be used for cleanin...	ESD	85.99
08/13/2024	Chase Card Servi...	Amzn-1 heavy duty metal ice scoop and holder for the ice m...	ESD	34.14
08/13/2024	Chase Card Servi...	Tri-Point-repair and maintenance of ice machine labor and m...	ESD	725.76
08/21/2024	Tri-Point Refrigera...	Inv#TRI-20828-labor and material to repair ice maker-due to ...	ESD	708.54
Total 5325 · Furn&YardEquip Repl/Rep/New				1,554.43

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**Cassie Volunteer Fire Department
Profit & Loss Detail
August 2024**

09/08/24

Cash Basis

Date	Name	Memo	Class	Paid Amount
5330 - Electrical Service				
08/15/2024	PEC	Acct#3000098825-for period 6-22-2024--7-23-2024	ESD	270.20
Total 5330 - Electrical Service				270.20
5335 - Telephone Service				
08/13/2024	Chase Card Servi...	281 internet- monthly stmt for period 7-10-2024--8-9-2024	ESD	167.00
08/13/2024	Chase Card Servi...	VZWRLS-monthly service for period 6-11-2024--7-10-2024-c...	ESD	212.65
Total 5335 - Telephone Service				379.65
Total 5300 - BUILDING AND GROUNDS				10,691.28
7000 - OPERATIONS				
7012 - Fuelman-Vehicles & Equipment				
08/06/2024	Fuelman	7-2-24-4460-Hoover Valley fire and regular fill up	ESD	61.57
08/06/2024	Fuelman	7-5-24-44609-2 EMS and meetings	ESD	53.11
08/06/2024	Fuelman	7-10-24-4460- 2 EMS, 1 SAR	ESD	55.14
08/06/2024	Fuelman	7-25-24-4460- several calls	ESD	61.40
08/06/2024	Fuelman	7-13-24-4450-regular fill up-used incorrect card-used pump c...	ESD	66.09
08/06/2024	Fuelman	7-13-24-4450 pump-regular fill up	ESD	1.78
08/06/2024	Fuelman	7-23-24-4450 pump or gas can regular fill up	ESD	9.51
08/06/2024	Fuelman	7-12-24-4451 pump or gas can regular fill up	ESD	12.48
08/06/2024	Fuelman	7-16-24-4451 pump or gas can regular fill up	ESD	10.41
08/06/2024	Fuelman	7-2-24-4421-Hoover Valley fire	ESD	29.99
08/06/2024	Fuelman	7-2-24-4421-Hoover Valley fire	ESD	24.89
08/06/2024	Fuelman	7-2-24-4421-Hoover Valley fire	ESD	44.14
08/06/2024	Fuelman	7-9-24-4421-regular fill up	ESD	25.96
08/06/2024	Fuelman	7-2-24-4440-HV fire	ESD	99.58
08/06/2024	Fuelman	7-12-24-4440-East Lake VFD fire	ESD	42.20
08/06/2024	Fuelman	7-23-24-4440-regular fill up	ESD	38.51
08/06/2024	Fuelman	7-2-24-4451-regular fill up	ESD	57.06
08/06/2024	Fuelman	7-12-24-4451-regular fill up	ESD	43.62
Total 7012 - Fuelman-Vehicles & Equipment				737.44
7030 - First Responder Supplies				
08/13/2024	Chase Card Servi...	Amzn-3 welch allyn suretemp plus 690 electronic thermomet...	ESD	897.00
Total 7030 - First Responder Supplies				897.00
7040 - Minor Tools				
08/13/2024	Chase Card Servi...	Amzn-2 fuel tank replacement caps with in-tank retainer for p...	ESD	73.00
08/13/2024	Chase Card Servi...	Lowes-2 packs of 24 heavy duty cable ties, 3 pack of wire br...	ESD	72.64
Total 7040 - Minor Tools				145.64
7050 - Personal Protect Equip-PPE				
08/13/2024	Chase Card Servi...	Amzn-4-nightstick helmet mounted multi-functional led dual-l...	ESD	439.80
08/13/2024	Chase Card Servi...	Amzn-2 nightstick helmet mount multi-function led dual-light f...	ESD	69.90
08/27/2024	Municipal Emerge...	Inv# IN2104840-Bunker/Structure pants and coat for M. Rivera	ESD	2,907.84
Total 7050 - Personal Protect Equip-PPE				3,417.54
7060 - Rehabilitation Supplies				
08/13/2024	Chase Card Servi...	HEB-12 bottles of pickle potion, 3-8 packs of body armor	ESD	36.84
Total 7060 - Rehabilitation Supplies				36.84
7080 - Vehicle Maintenance/Repair				
08/13/2024	Chase Card Servi...	Amzn-cabin air filter for E2-4421	ESD	34.98
08/13/2024	Chase Card Servi...	Amzn-1 nlight 6 gang rocker switch panel 5pin on/off toggle ...	ESD	31.89
08/13/2024	Chase Card Servi...	NAPA-feron and trigger for T1-4440	ESD	74.97
Total 7080 - Vehicle Maintenance/Repair				141.84
7085 - Vehicle Maint/Repr(Vendor)				
08/13/2024	Chase Card Servi...	Quick Brakes-oil change and filter for C60-4460	ESD	117.88
Total 7085 - Vehicle Maint/Repr(Vendor)				117.88

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**Cassie Volunteer Fire Department
Profit & Loss Detail**

09/08/24

August 2024

Cash Basis

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Class</u>	<u>Paid Amount</u>
7095 · Fire Fighting Equipmt - NEW				
08/13/2024	Chase Card Servi...	Amzn-2 heavy duty hot water hose 5/8 inch 50 foot for UTV L...	ESD	99.98
Total 7095 · Fire Fighting Equipmt - NEW				99.98
7100 · Rescue Equipment - NEW				
08/13/2024	Chase Card Servi...	Amzn-1 compact rescue dual purpose tool cable cutter, shea...	ESD	62.53
08/13/2024	Chase Card Servi...	FireFighting Tools-3-multi purpose webbing kits for rescues	ESD	273.96
Total 7100 · Rescue Equipment - NEW				336.49
Total 7000 · OPERATIONS				5,930.65
8000 · TRAINING				
8020 · Training -VENDOR				
08/13/2024	Chase Card Servi...	American Heart-BLS Instructor Essentials Course Digial Vide...	ESD	17.50
08/13/2024	Chase Card Servi...	American Hear- BLS Instructor Online-textbook for M. Rivera	ESD	41.20
08/13/2024	Chase Card Servi...	CE Solutions-Head of Department class for D. Curtis	ESD	144.55
Total 8020 · Training -VENDOR				203.25
8022 · Training-Certification&Testing				
08/13/2024	Chase Card Servi...	TCFP-convenience fee to certify for D. Curtis for Fire Investig...	ESD	30.93
08/13/2024	Chase Card Servi...	TCFP-Certification for D. Curtis for Fire Investigator -Interme...	ESD	87.17
08/13/2024	Chase Card Servi...	TCFP-Certification for D. Curtis for Fire Investigator-Advanced	ESD	87.17
Total 8022 · Training-Certification&Testing				205.27
Total 8000 · TRAINING				408.52
Total Expense				23,696.06
Net Income				-23,696.06

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Cash Basis

Cassie Volunteer Fire Department
Profit & Loss by Class
October 2023 through August 2024

	ESD	ESDC	FD	FDE	TOTAL
Income					
4000 · Income					
4005 · ESD payments	164,544.48	0.00	0.00	72,219.52	236,764.00
4035 · FD Equipment Sale	175,000.00	0.00	0.00	0.00	175,000.00
4040 · FD Reimbursement	232.65	0.00	0.00	0.00	232.65
4095 · ESD Pymts-Capital Expenditures	0.00	6,634.81	0.00	0.00	6,634.81
Total 4000 · Income	339,777.13	6,634.81	0.00	72,219.52	418,631.46
Total Income	339,777.13	6,634.81	0.00	72,219.52	418,631.46
Expense					
5000 · ADMINISTRATIVE					
5005 · Accounting	645.00	0.00	0.00	550.00	1,195.00
5025 · Office Supplies	1,355.28	0.00	0.00	0.00	1,355.28
5030 · Printer Supplies	151.95	0.00	0.00	0.00	151.95
5035 · Shipping/Postage/PO Box Rental	206.00	0.00	0.00	0.00	206.00
5040 · Subscrptn/Dues/Membrshp/RecMgmt	20,319.23	0.00	0.00	0.00	20,319.23
5042 · Record Mgmt Systems-ER,PC,CAD	1,915.00	0.00	0.00	0.00	1,915.00
5045 · Travel Allowance	3,335.56	0.00	0.00	0.00	3,335.56
5050 · Uniforms (Caps and Shirts)	2,851.20	0.00	333.76	0.00	3,184.96
5060 · Banking/SftyDepBox/Chks/BkqgCks	50.00	0.00	0.00	0.00	50.00
5075 · PYMNT TO ESD FROM SALE OF ITEMS	162,750.00	0.00	0.00	0.00	162,750.00
5076 · RECRUITMENT & RETENTION	7,071.95	0.00	0.00	0.00	7,071.95
5078 · Items to be reimbursed by ESD	0.00	210.10	0.00	0.00	210.10
Total 5000 · ADMINISTRATIVE	200,651.17	210.10	333.76	550.00	201,745.03
5200 · PAID POSITION					
5205 · Base Salary	0.00	0.00	0.00	58,453.99	58,453.99
5215 · CVFD SS & Medicare Tax Match	0.00	0.00	0.00	4,448.88	4,448.88
Total 5200 · PAID POSITION	0.00	0.00	0.00	62,902.87	62,902.87
5300 · BUILDING AND GROUNDS					
5310 · Janitorial Supplies	433.41	0.00	0.00	0.00	433.41
5320 · Repairs and Maintenance	11,273.76	0.00	0.00	0.00	11,273.76
5325 · Furn&YardEquip Repl/Rep/New	2,028.50	0.00	0.00	0.00	2,028.50
5330 · Electrical Service	2,722.76	0.00	0.00	0.00	2,722.76
5335 · Telephone Service	6,318.27	0.00	0.00	0.00	6,318.27
Total 5300 · BUILDING AND GROUNDS	22,776.70	0.00	0.00	0.00	22,776.70
5600 · COMMUNICATIONS					
5605 · Batteries, Clips, Acc.	2,849.55	0.00	0.00	0.00	2,849.55
Total 5600 · COMMUNICATIONS	2,849.55	0.00	0.00	0.00	2,849.55
6600 · INSURANCE					
6605 · Building and Property	3,976.00	0.00	0.00	0.00	3,976.00
6610 · Vehicle	8,661.00	0.00	0.00	0.00	8,661.00
6615 · Personnel Coverage	14,626.00	0.00	0.00	0.00	14,626.00
Total 6600 · INSURANCE	27,263.00	0.00	0.00	0.00	27,263.00
7000 · OPERATIONS					
7007 · CAD-Computer Aided Dispatch	6,855.65	0.00	0.00	0.00	6,855.65
7010 · Fuel-Vehicle and Equipment	50.00	0.00	0.00	0.00	50.00
7012 · Fuelman-Vehicles & Equipment	5,237.41	0.00	0.00	0.00	5,237.41
7020 · Fire Extinguisher Test/Repr	130.00	0.00	0.00	0.00	130.00
7030 · First Responder Supplies	6,838.86	0.00	0.00	0.00	6,838.86
7035 · Ladder, Pump & Hose Testing	1,380.00	0.00	0.00	0.00	1,380.00
7040 · Minor Tools	218.88	0.00	0.00	0.00	218.88
7050 · Personal Protect Equip-PPE	6,073.74	0.00	0.00	0.00	6,073.74
7057 · Operations - Radio Service Fee	5,459.28	0.00	0.00	0.00	5,459.28
7060 · Rehabilitation Supplies	1,535.83	0.00	0.00	0.00	1,535.83
7072 · SCBA MAINTENANCE & REPAIR	508.35	0.00	0.00	0.00	508.35
7075 · State Veh Safety Inspec&Regist	59.00	0.00	0.00	0.00	59.00
7080 · Vehicle Maintenance/Repair	782.70	0.00	0.00	0.00	782.70

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 09/08/24
 Cash Basis

Cassie Volunteer Fire Department
Profit & Loss by Class
 October 2023 through August 2024

	<u>ESD</u>	<u>ESDC</u>	<u>FD</u>	<u>FDE</u>	<u>TOTAL</u>
7085 · Vehicle Maint/Repr(Vendor)	11,484.84	0.00	0.00	0.00	11,484.84
7095 · Fire Fighting Equipmt - NEW	99.98	0.00	0.00	0.00	99.98
7100 · Rescue Equipment - NEW	336.49	0.00	0.00	0.00	336.49
7105 · Rescue Equipment - REPLMNT	228.32	0.00	0.00	0.00	228.32
Total 7000 · OPERATIONS	47,279.33	0.00	0.00	0.00	47,279.33
8000 · TRAINING					
8005 · AED, CPR, First Aid	207.50	0.00	0.00	0.00	207.50
8020 · Training -VENDOR	3,554.19	0.00	0.00	0.00	3,554.19
8022 · Training-Certification&Testing	860.46	0.00	0.00	0.00	860.46
8025 · Per Diem Travel/Lodging	2,908.97	0.00	0.00	0.00	2,908.97
Total 8000 · TRAINING	7,531.12	0.00	0.00	0.00	7,531.12
9000 · PUBLIC RELATIONS					
9010 · Public Eductn/Relatn/Apprtn	284.00	0.00	0.00	0.00	284.00
9025 · Recognition/Thank You	0.00	0.00	95.99	0.00	95.99
Total 9000 · PUBLIC RELATIONS	284.00	0.00	95.99	0.00	379.99
9500 · CAPITAL EXPENDITURES					
9523 · Tires- 6 New Tires for E2-4421	0.00	6,424.71	0.00	0.00	6,424.71
Total 9500 · CAPITAL EXPENDITURES	0.00	6,424.71	0.00	0.00	6,424.71
Total Expense	308,634.87	6,634.81	429.75	63,452.87	379,152.30
Net Income	31,142.26	0.00	-429.75	8,766.65	39,479.16

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 09/08/24
 Cash Basis

Cassie Volunteer Fire Department
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	<u>Oct '23 - Aug 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4000 · Income			
4005 · ESD payments	236,764.00	236,764.00	0.00
4035 · FD Equipment Sale	175,000.00		
4040 · FD Reimbursement	232.65		
4095 · ESD Pymts-Capital Expenditures	6,634.81	6,000.00	634.81
Total 4000 · Income	418,631.46	242,764.00	175,867.46
Total Income	418,631.46	242,764.00	175,867.46
Expense			
5000 · ADMINISTRATIVE			
5005 · Accounting	1,195.00	2,000.00	-805.00
5010 · Legal Services	0.00	100.00	-100.00
5015 · Meetings	0.00	300.00	-300.00
5020 · Office Equipment/Maint.	0.00	258.00	-258.00
5025 · Office Supplies	1,355.28	1,000.00	355.28
5030 · Printer Supplies	151.95	300.00	-148.05
5035 · Shipping/Postage/PO Box Rental	206.00	150.00	56.00
5040 · Subscrptn/Dues/Membrshp/RecMgmt	20,319.23	6,000.00	14,319.23
5042 · Record Mgmt Systems-ER,PC,CAD	1,915.00	5,500.00	-3,585.00
5045 · Travel Allowance	3,335.56	100.00	3,235.56
5050 · Uniforms (Caps and Shirts)	3,184.96	2,000.00	1,184.96
5055 · Printing Services	0.00	100.00	-100.00
5060 · Banking/SftyDepBox/Chks/BkgdCks	50.00	100.00	-50.00
5070 · Replen Petty Cash/Toll Charges	0.00	350.00	-350.00
5075 · PYMNT TO ESD FROM SALE OF ITEMS	162,750.00	0.00	162,750.00
5076 · RECRUITMENT & RETENTION	7,071.95	10,200.00	-3,128.05
5078 · Items to be reimbursed by ESD	210.10	0.00	210.10
Total 5000 · ADMINISTRATIVE	201,745.03	28,458.00	173,287.03
5200 · PAID POSITION			
5205 · Base Salary	58,453.99	63,000.00	-4,546.01
5215 · CVFD SS & Medicare Tax Match	4,448.88	4,819.50	-370.62
Total 5200 · PAID POSITION	62,902.87	67,819.50	-4,916.63
5300 · BUILDING AND GROUNDS			
5305 · Botanical Supplies	0.00	50.50	-50.50
5310 · Janitorial Supplies	433.41	200.00	233.41
5320 · Repairs and Maintenance	11,273.76	2,000.00	9,273.76
5325 · Furn&YardEquip Repl/Rep/New	2,028.50	2,000.00	28.50
5330 · Electrical Service	2,722.76	4,200.00	-1,477.24
5335 · Telephone Service	6,318.27	6,600.00	-281.73
Total 5300 · BUILDING AND GROUNDS	22,776.70	15,050.50	7,726.20
5600 · COMMUNICATIONS			
5605 · Batteries, Clips, Acc.	2,849.55	500.00	2,349.55
5615 · Non-Warranty Repair	0.00	300.00	-300.00
5620 · Digital Radio and Pagers	0.00	500.00	-500.00
Total 5600 · COMMUNICATIONS	2,849.55	1,300.00	1,549.55
6600 · INSURANCE			
6605 · Building and Property	3,976.00	5,800.00	-1,824.00
6610 · Vehicle	8,661.00	12,355.00	-3,694.00
6615 · Personnel Coverage	14,626.00	16,100.00	-1,474.00
Total 6600 · INSURANCE	27,263.00	34,255.00	-6,992.00

4:25 PM
 09/08/24
 Cash Basis

Cassie Volunteer Fire Department
Profit & Loss Budget vs. Actual
 October 2023 through August 2024

	Oct '23 - Aug 24	Budget	\$ Over Budget
7000 · OPERATIONS			
7007 · CAD-Computer Aided Dispatch	6,855.65	5,800.00	1,055.65
7010 · Fuel-Vehicle and Equipment	50.00	250.00	-200.00
7012 · Fuelman-Vehicles & Equipment	5,237.41	16,000.00	-10,762.59
7015 · Equipment Maint/Repr-Vendor	0.00	500.00	-500.00
7020 · Fire Extinguisher Test/Repr	130.00	300.00	-170.00
7025 · Fire Suppressant Supplies	0.00	5,000.00	-5,000.00
7030 · First Responder Supplies	6,838.86	4,500.00	2,338.86
7035 · Ladder, Pump & Hose Testing	1,380.00	4,000.00	-2,620.00
7040 · Minor Tools	218.88	150.00	68.88
7045 · Veh/Epmt Lights-Decals-Safety	0.00	100.00	-100.00
7050 · Personal Protect Equip-PPE	6,073.74	4,000.00	2,073.74
7055 · PPE Testing/Cleaning/Repair	0.00	500.00	-500.00
7057 · Operations - Radio Service Fee	5,459.28	5,570.00	-110.72
7060 · Rehabilitation Supplies	1,535.83	500.00	1,035.83
7065 · Rescue Equipment Maint/Repr	0.00	250.00	-250.00
7070 · SCBA Testing/Hydro/FaceMsk/Pack	0.00	2,500.00	-2,500.00
7072 · SCBA MAINTENANCE & REPAIR	508.35	500.00	8.35
7075 · State Veh Safety Inspec&Regist	59.00	150.00	-91.00
7080 · Vehicle Maintenance/Repair	782.70	2,000.00	-1,217.30
7085 · Vehicle Maint/Repr(Vendor)	11,484.84	16,000.00	-4,515.16
7090 · Equipmt Replmt(Fire Fightg)	0.00	1,750.00	-1,750.00
7095 · Fire Fighting Equipmt - NEW	99.98	2,500.00	-2,400.02
7096 · FIRE FIGHTING EQUIPMENT-MAINTEN	0.00	1,007.00	-1,007.00
7100 · Rescue Equipment - NEW	336.49	1,000.00	-663.51
7105 · Rescue Equipment - REPLMNT	228.32	200.00	28.32
Total 7000 · OPERATIONS	47,279.33	75,027.00	-27,747.67
8000 · TRAINING			
8005 · AED, CPR, First Aid	207.50	454.00	-246.50
8020 · Training -VENDOR	3,554.19	7,000.00	-3,445.81
8022 · Training-Certification&Testing	860.46	1,000.00	-139.54
8025 · Per Diem Travel/Lodging	2,908.97	4,000.00	-1,091.03
8030 · Wildland	0.00	500.00	-500.00
8035 · Educational Supplies	0.00	600.00	-600.00
Total 8000 · TRAINING	7,531.12	13,554.00	-6,022.88
9000 · PUBLIC RELATIONS			
9005 · Educational Supplies	0.00	100.00	-100.00
9010 · Public Eductn/Relatn/Apprtn	284.00	500.00	-216.00
9015 · Shipping and Postage	0.00	100.00	-100.00
9020 · Printing	0.00	100.00	-100.00
9025 · Recognition/Thank You	95.99	500.00	-404.01
Total 9000 · PUBLIC RELATIONS	379.99	1,300.00	-920.01
9500 · CAPITAL EXPENDITURES			
9523 · Tires- 6 New Tires for E2-4421	6,424.71	6,000.00	424.71
Total 9500 · CAPITAL EXPENDITURES	6,424.71	6,000.00	424.71
Total Expense	379,152.30	242,764.00	136,388.30
Net Income	39,479.16	0.00	39,479.16

5:30 PM
09/03/24
Cash Basis

Cassie Volunteer Fire Dept. & EMS
Balance Sheet
As of August 31, 2024

	<u>Aug 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1010 · FSB of Burnet - 68007	126,932.94
Total Checking/Savings	<u>126,932.94</u>
Total Current Assets	126,932.94
Other Assets	
1090 · Transfers (In/Out)	-70,000.00
Total Other Assets	<u>-70,000.00</u>
TOTAL ASSETS	<u>56,932.94</u>
LIABILITIES & EQUITY	
Equity	
3010 · Unrestricted Net Assets	48,297.40
Net Income	8,635.54
Total Equity	<u>56,932.94</u>
TOTAL LIABILITIES & EQUITY	<u>56,932.94</u>

5:37 PM
09/03/24
Cash Basis

Cassie Volunteer Fire Dept. & EMS
Profit & Loss Detail
August 2024

Date	Name	Memo	Class	Paid Amount
Income				
4000 - INCOME				
4010 - Individual Donations				
08/28/2024	Individual Donations	For mutual aid to Buchanan Dam VFD on RR1431 fire-Feat...	FD	200.00
08/28/2024	Individual Donations	For mutual aid to Burchanan Dam VFD on RR 1431 fire-Glo...	FD	25.00
Total 4010 - Individual Donations				225.00
4020 - Group & Company Donations				
08/21/2024	The Friends of Inks Stat...	For providing service to Inks State Park	FD	150.00
Total 4020 - Group & Company Donations				150.00
4075 - Grant Reimbursement-nontraining				
08/07/2024	Texas A&M Forest Ser...	Insurance Grant #24-001	FD	3,040.00
Total 4075 - Grant Reimbursement-nontraining				3,040.00
Total 4000 - INCOME				3,415.00
Total Income				3,415.00
Expense				
Net Income				3,415.00

Enclosure 5



Request for Approval and Funding of Capital Expenditures

Cassie Volunteer Fire Department and EMS INC.

Burnet County, TX

Service Provider for Burnet County ESD #2

Staffed by Professional Volunteers Since 1977

“Guardians of Our Communities”



Cassie VFD is seeking approval and funding for the following Capital Expenditures.

Items	Description	QTY	Amount
QX075	75" Smart Board	1	4,662.00
OPS PC	PC module	1	1,049.00
Stand	Mobile Stand	1	412.00
Shipping	Shipping	1	505.00
Total			6,628.00

Comes with a 3 year warranty

The SMART Board® QX Pro series is the unmatched all-in-one technology solution designed for the dynamic needs of the modern workplace. The QX Pro series puts everything you need to deliver a seamless interactive and collaborative meeting experience in one place.



65" | 75" | 86"



Embedded Android 11

The world's FIRST to market interactive display to provide Android 11 support.



SMART's exclusive Simultaneous Tool Differentiation

Multiple users write, erase and move objects at the same time without interfering with another user's tool choices.



Integrated RFID NFC reader with CCID support

Quickly log in with the tap of an RFID or CCID enabled card through the integrated NFC reader.



iQ Pro embedded Android experience

Designed exclusively for business, SMART's out-of-the-box iQ Pro Android experience makes collaboration easy and dynamic.



Advanced inking and touch capabilities

Experience lag-free and uninterrupted writing precision with pressure sensitive pens and palm rejection on an optically bonded glass for a true pen on paper feel.



Sharp, bright displays with a UHD flush-mounted camera

Enjoy a rich immersive visual experience on a 4K interactive display with an included ultra-high definition 4K camera.



Collaboration and annotation software

SMART Meeting Pro collaboration software and dynamic SMART Ink annotation software included.



Video conferencing

Works with an array of popular video conferencing apps, including Microsoft Teams, Zoom, Google Meet and Webex, to connect on-site and remote participants instantly.



Integrated sound bar

Get crystal clear audio with the combined power of two 20W speakers and 15W sub-woofer.



Two power-packed USB-C ports

Two 65W USB-C ports that support video, touch, audio and data with an included USB-C cable.



Integrated mic-array

Be heard from anywhere in the room with an integrated eight-microphone array.



Enclosure 6

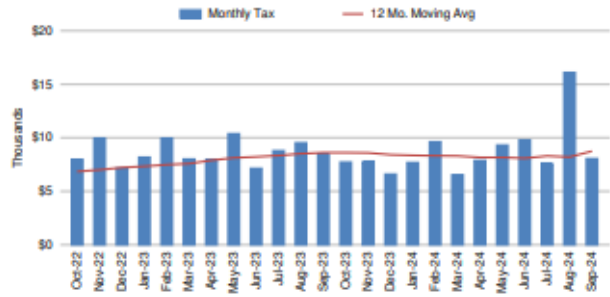
HdL Companies
SALES TAX SNAPSHOT
Burnet Co ESD 2

Sep-24

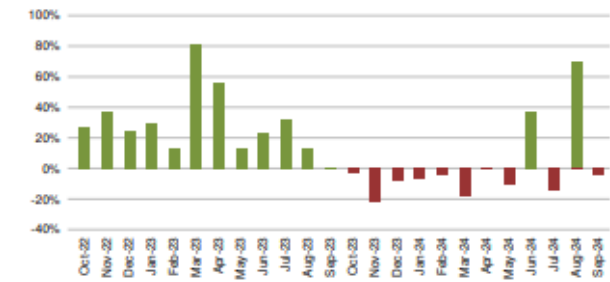
Sales Tax Net Payments

FY Mo.	FY2023	FY2024	YoY % Change
Oct	\$ 7,965	\$ 7,725	-3.0%
Nov	\$ 9,955	\$ 7,743	-22.2%
Dec	\$ 7,155	\$ 6,591	-7.9%
Jan	\$ 8,190	\$ 7,684	-6.2%
Feb	\$ 9,980	\$ 9,624	-3.6%
Mar	\$ 8,004	\$ 6,536	-18.3%
Apr	\$ 7,909	\$ 7,867	-0.5%
May	\$ 10,373	\$ 9,303	-10.3%
Jun	\$ 7,142	\$ 9,803	37.3%
Jul	\$ 8,779	\$ 7,539	-14.1%
Aug	\$ 9,518	\$ 16,097	69.1%
Sep	\$ 8,457	\$ 8,050	-4.8%
FYTD	\$ 103,428	\$ 104,563	1.1%
FY Total	\$ 103,428		

Sales Tax Net Payments Trend



Sales Tax Net Payments Change - YoY



Top 10 Taxpayers

Rank	Company	FYTD Collections	% Total
1	AMAZON.COM SERVICES INC (MARKETPLACE)		
2	SMS BUCHANAN BUSINESS INC		
3	AMAZON.COM SERVICES LLC		
4	BUCHANAN SEPTIC TANKS INC.		
5	JIM EACHUS		
6	REVELLE PEAK RANCH SOLUTIONS LLC		
7	FESTIVAL OUTFITTER		
8	MARK W MARDIS		
9	UTOPIAFEST LLC		
10	APPLE INC.		
Top 10 Companies		\$ 66,984	62.8%
1226 Other Large Companies		\$ 35,861	33.8%
Small Companies/Other		\$ 2,749	2.6%
Single Local Tax Rate (SLT)		\$ 1,092	1.0%
Total		\$ 106,685	100.0%

Industry Segment Collections Trend - YoY % Chg

SEGMENT	Apr	May	Jun	Jul	Aug	Sep
Retail Trade	21.7%	26.4%	16.1%	-15.7%	4.7%	-3.8%
Manufacturing	10.8%	-53.2%	-29.1%	8.7%	-26.4%	7.7%
Telecom	34.6%	11.2%	64.0%	34.5%	51.3%	-3.2%
Recreation, Arts, Entmt	-43.2%	-67.4%	66.0%	-76.1%	164.9%	74.5%
Admin, Support, Waste Mgmt	-8.2%	-5.4%	264.7%	-39.5%	-57.5%	-84.1%
All Others	-57.7%	-32.4%	292.7%	23.8%	343.2%	53.1%
Total Collections	3.4%	-10.9%	39.8%	-15.0%	61.8%	-5.7%

Sales Tax Collections by Industry Segment

